



MINISTRY OF DEFENSE
AERONAUTICAL COMMAND
BRAZILIAN AERONAUTICAL COMMISSION IN WASHINGTON DC

BASIC PROJECT 17/CABW/2020

Legal support: Elaborated according to the premises contained in Art. 123 of the Law n. 8.666/1993, in item IX of Art. 6 of the mentioned Law, and in the Brazilian Federal Accounting Court's ("TCU") Manual for Bidding and Contracts – Procedures and Juridprudence.

INDEX

1. PREAMBLE.....	2
2. OBJECT	2
3. OBJECT SPECIFICATIONS	2
4. JUSTIFICATION AND ACQUISITION GOALS.....	2
5. DELIVERY AND CRITERIA FOR OBJECT ACCEPTANCE	3
6. BACW's LIABILITIES	3
7. CONTRACTED PARTY'S LIABILITIES.....	3
8. SUBCONTRACTING	4
9. SUBJECTIVE CHANGE.....	4
10. CONTRACT EXECUTION CONTROL	4
11. ADMINISTRATIVE PENALTIES	5
12. ESTIMATED BUDJET	5
13. BUDJET ALLOCATION	9



1. PREAMBLE

1.1. The purpose of this Basic Project is to present the set of necessary and sufficient elements, with the adequate level of precision, to deal with the insurance purchase of the materials transported from the Deposit of the Brazilian Aeronautical Commission in Washington (BACW), located at 4601 Beech Road, Temple Hills, MD, 20748, to Guarulhos International Airport - SP, São Paulo / Congonhas - SP, Viracopos International - Campinas - SP and Rio de Janeiro / Galeão / Tom Jobim - RJ, by air and Ports of Santos - SP and Sepetiba / Itaguaí - RJ, for seafarers, being under the responsibility of this Commission.

2. OBJECT

2.1. Cargo insurance for goods transported from BACW's Warehouse, located at 4601 Beech Road, Temple Hills, MD, 20748, to Guarulhos, São Paulo, Campinas, Santos, and Rio de Janeiro - Brazil.

3. OBJECT SPECIFICATIONS

3.1. Door-to-door insurance, against all risks, for all merchandise acquired by CABW, while in transit and / or being transported to Brazil, by air and sea modes;

3.2. CARGO consists of the following goods: aeronautical material of any description, flight protection material, electronics, hospital and aircraft parts packaged according to the manufacturer's standards, or others, all of the interest of COMAER Command;

3.3. The values of the LOADS to be insured in each consignment will be expressed in separate certificates that will be issued in accordance with the Open Insurance Policy ("Open Insurance Policy") that should cover the costs, insurance, cargo and any other expenses incurred, plus 10% (ten percent); and

3.4. Transit periods of more than 45 (forty-five) days or storage outside of the usual transit or / and which is not for the purpose of consolidation, will be covered in rates to be agreed between the parties before the transport is carried out.

4. JUSTIFICATION AND ACQUISITION GOALS

4.1. The Brazilian Law n. 9.784, of January 29, 1999, which regulates the Administrative Process within the scope of the Brazilian Federal Public Administration, provides, in art. 6, item IV, that the Process must contain the "formulation of the request, with an explanation of the facts and their grounds."

4.2. Normative Instruction No. 2 of the Department of Planning, Budget and Management, of April 30, 2008, in art. 15, item I, reinforces that the Basic Project related to the contracting of services must contain the Justification, the fundamentals, among other things, the motivation and benefits resulting from the contracting.

4.3. BACW, according to its Internal Regulation, approved and published in BCA No. 169, of September 10, 2015, has the mission of: centralizing, within its area of operation, the logistical support and service activities abroad, administration of contracts, as well as other actions that are determined, all of interest to COMAER Command.



4.4. BACW is responsible for the transportation, to Brazil, of all goods and equipment acquired by it, in the United States, Canada and Europe.

4.5. That said, the motivation for this contracting lies in the need to protect the assets of the Union, Brazilian Federal Government, during the entire transportation process, including the respective transit, given the possibility of some type of accident occurring, which could cause, consequently, damage or loss of the cargo.

4.6. Linked to this, the contracting of an insurance policy against all risks is timely and convenient, as there is high added value in the cargo acquired by BACW, so it is necessary to protect the Brazilian Administration from costs emerged from any damages during the transport of the material to the places previously described in item 1.1 of this Basic Project.

5. DELIVERY AND CRITERIA FOR OBJECT ACCEPTANCE

5.1. The service execution deadline is 12 (twelve) calendar months, starting on the date the contract is signed.

6. BACW's LIABILITIES

6.1. To communicate to the Contracted Party, in writing, the value of the cargo to be transported, as well as the costs, origin and destination of the transport;

6.2. To communicate to the Contracted Party, in writing, about flaws or irregularities verified, so that it is corrected;

6.3. To monitor and supervise the fulfillment of the Contracted Party's obligations, through the BACW Supervision Committee;

6.4. To make the payment to the Contracted Party in the amount corresponding to the services performed, after receiving the services by the Receiving Commission designated in BACW's Internal Bulletin.

7. THE CONTRACTED PARTY'S LIABILITIES

7.1. The Contracted Party must comply with all obligations contained in this Basic Project, assuming as exclusively own, the risks and expenses arising from the good and perfect execution of the object;

7.2. To accept the maintenance of the price as fixed and non-adjustable until the delivery of the object;

7.3. To pay all taxes that are levied or will be levied, directly or indirectly, on the services provided;

7.4. To be accountable for any damages caused to the Public Administration's goods and equipment, as well as to third parties, resulting from the execution of the object.

8. SUBCONTRACTING

8.1. Subcontracting will not be allowed to this bidding object.



9. SUBJECTIVE CHANGE

9.1. It is allowed the merger, splitting or incorporation of the contracted party with/in another legal organization, provided that all the qualification requirements required in the original bidding are observed by the new legal organization, that other clauses and conditions of the contract are maintained, without affecting the execution of the agreed object, and that the Administration expressly agrees with the continuity in the acquisition.

10. CONTRACT EXECUTION CONTROL

10.1. The monitoring and inspection of the contract execution consist of verifying the conformity of the assets, and must be exercised by one or more CABW representatives, specially designated, in the form of art. 67 and 73 of Law 8.666, of 1993, and of art. 10 and 11 of Decree No. 9.507, of 1998.

10.2. The receipt of the service in which the final value of the execution process is equal to or greater than the limit established for the bidding modality, of the invitation type, must be processed by a Commission of at least three members. In accordance with Official Letter 051/SEFA/1358, of September 29, 1998, the limit for invitation-type bidding is understood to be amounts greater than US\$ 10,000.00 (fifty-five thousand dollars), for administrative purposes, and US\$ 100,000.00 (one hundred thousand dollars), for operational purposes.

10.3. The conformity of the services must be verified together with the Contractor's document that contains a detailed list of them, according to what is established in this Basic Project, informing the respective quantities and technical specifications, such as: load value, origin and destination.

10.4. The CABW representative must promote the registration of verified occurrences, adopting the necessary measures for the faithful fulfillment of this Basic Project.

11. ADMINISTRATIVE PENALTIES

11.1. The total or partial noncompliance with further obligations and liabilities for which the contracted party is responsible will result in administrative penalties, and it can lead to fines or contract termination, among other penalties, according to the provisions of Articles 77 and 80 of the Brazilian Law 8,666, of 1993.

12. ESTIMATED BUDGET

12.1. The estimated expenditures with the service execution that the object refers to, is USD 54,364.64 (fifty four thousand, three hundred and sixty-four U.S. dollars, and sixty-four cents), based on insurance costs of the last 12 months, according to the table below:

	Cargo Value US\$	Freight US\$	TOTAL PAID US\$
Jun-19	2,343,170.54	21,207.21	1,817.97
Jul-19	3,405,157.11	23,277.13	2,636.12
Aug-19	3,492,076.72	30,610.21	2,708.59



Sep-19	3,755,002.14	10,378.32	2,895.20
Oct-19	3,710,163.38	22,098.66	2,869.74
Nov-19	5,499,146.92	25,022.42	4,247.53
Dec-19	2,448,949.67	21,583.70	2,323.42
Jan-20	1,740,450.25	29,565.84	1,947.02
Feb-20	3,625,551.40	26,437.72	4,017.19
Mar-20	13,208,996.03	28,941.02	14,561.73
Apr-20	2,571,106.48	9,462.13	2,838.63
Mai-20	5,495,035.79	28,099.80	6,075.45
	51,294,806.43	276,684.16	48,938.59

12.2. The table above reflects the amounts actually paid to the company hired by CABW in the last period, using the rate of 0.0699% for shipments until the month of November 2019. The rate of 0.1000% was considered for shipments made from the month of December of 2019 for the composition of the reference price, of the branch of the object to be contracted.

12.3. For the calculation of the reference value, the data must be considered through the CIF (Cost, Insurance & Freight, Institute Cargo Clauses of the Institute of London Underwrites), which requires the company to insure the cargo at least 110% of its total value. Thus, the insurance amount is obtained from the following formula: Insurance Amount = (Load Amount + 10%) + Transport Cost x Premium (premium rate).

12.4. The percentage of 110% is supported by INCOTERMS 2020, and its respective use is prescribed in the Manual of the Foreign Trade System of the Air Force Command (Module 9 of MCA 176-1).

12.5. The price survey was carried out through electronic message, telephone and consultation of the companies' websites. As only one company responded to CABW's request, it was considered opportune to include the rate used in the latest hires, in accordance with PAG 67.102.153411 / 2015-77. The rate of 0.11%, presented by the company Bannerman Rendell, will be taken into account for the purpose of estimating the price as the maximum amount to be paid as it is more advantageous for the Administration.

The table below shows the previous rate and rate related to market research:

COMPANIES	FEE
Quote based on current marketplace quotes	0.1100%
Increase of 25% on the contract value	0.1000%
Last contract reference PAG 67.102.153411/2015-77	0.0699%



That said, for the bidding process it will be used as a cap limit, for the purpose of insurance expenditure, the percentage of 0.11%, based on the current marketplace conditions.

12.6. Below there is a detailed description of the service price survey:

Electronic messages were sent, as well as telephone contact, with the request for an estimated price for the following companies: Bannerman Rendell, Ramonins, P.A.F. Insurance Services, Allianz, Tokiom, Seven Seas Insurance, Lloyds, Amerijet, CSI International, Chubb, Noatum Logistics, Green Worldwide, Schenker, Ramon, P.A.F. Insurance.

ESTIMATE PRICE REQUEST

De : CV Luciane - CABW <nf.luciane1gs@fab.mil.br> Ter, 09 de jun de 2020 14:54
Assunto : ESTIMATE PRICE REQUEST
Cc : Stephen Manning <Stephen.Manning@bannermanrendell.com>, client-services@ramonis-usa.com, info@pafinsurance.com, jaqueline maher <jaqueline.maher@agcs.allianz.com>, info@tokiom.com, insuring@sevenseasins.com, enquiries@lloyds.com, Chf SMAT, CABW <chf.smat.cabw@fab.mil.br>

Dear Sirs,

The Brazilian Aeronautical Commission would like to request an estimated price (estimate cost) for the service described in the chart below.

TRANSIT LOCATION	RATES %
A = Rate United States to Brazil (and/or vice-versa), ocean freight and airfreight.	
B = Rate Europe to Brazil (and/or vice-versa), ocean freight and airfreight.	
C = Transits within the United States with no final transit to Brazil and no insurance for final transit to Brazil, including purchases FOB USA and USA ports, airports, and places.	
D = Transits within the U.K. and Europe with no final transit to Brazil and no insurance for final transit to Brazil, including purchases that are FOB U.K./Europe and U.K./Europe ports, airports, and places.	
E = Rate Middle East to Brazil (and/or vice-versa), ocean freight and airfreight	
F = South Africa to Brazil (and/or vice-versa), ocean freight and airfreight	

BACW appreciates the efforts in order to present the estimated price, and would like to kindly request the company to send by e-mail the estimated price no longer than Monday, June 15th. 2020. However, if the company believes that this deadline would no be achieved, please communicate BACW as your earliest convenience.

The estimated price cannot be used for contracting. Furthermore, after getting the necessary information, the Brazilian Aeronautical Commission will perform a Bidding Process for companies to participate. All bidders will receive equal and non-discriminatory treatment during the bidding process.

If you have any questions or concerns regarding this matter, please feel free to contact me. Also, if you want to verify the authenticity of this request, call me directly or request a confirmation by e-mail.

Best regards,



Luciane Stedman
Material Section
nf.luciane1gs@fab.mil.br
(301) 423-5403

Brazilian Aeronautical Commission, D.C.
4801 Beech Rd, Temple Hills M.D. 20748
www.fab.mil.br/cabw

Below follows a reply message with a quote presented by the company, **BANNERMAN RENDELL LIMITED:**

Alexandre **MARCONDES** Alves de Souza, Maj
Chief of BACW Material Department

Rodrigo Otavio C. **SAMPAIO**, Lt Col
Chief of BACW Fiscal Division



Re: ESTIMATE PRICE REQUEST

De : Stephen Manning <Stephen.Manning@bannermanrendell.com> Sex, 12 de jun de 2020 10:52
Assunto : Re: ESTIMATE PRICE REQUEST
Para : CV Luciane - CABW <nf.lucianelgs@fab.mil.br>
Cc : Gerry Power <Gerry.Power@bannermanrendell.com>

Dear Sirs,

Thank you for your e-mail.

Our estimated prices/rates for these voyages are shown in red in the chart below. The rates are based on current market conditions and a satisfactory claims record.

We trust you will find this to be in order and we look forward to hearing further from you in due course..

Kind regards

Steve Manning
Marine Division

Bannerman Rendell Limited
5-10 Bury Street
London EC3A 5AT

Tel: +44 (0)20 7929 3400 DD: +44 (0)20 7375 9881
Fax: +44 (0)20 7929 3600
www.bannermanrendell.com

From: CV Luciane - CABW <nf.lucianelgs@fab.mil.br>
Sent: 09 June 2020 19:54
Subject: ESTIMATE PRICE REQUEST

Dear Sirs,

The Brazilian Aeronautical Commission would like to request an estimated price (estimate cost) for the service described in the chart below.

TRANSIT LOCATION	RATES %
A = Rate United States to Brazil (and/or vice-versa), ocean freight and airfreight.	0.11%
B = Rate Europe to Brazil (and/or vice-versa), ocean freight and airfreight.	0.11%
C = Transits within the United States with no final transit to Brazil and no insurance for final transit to Brazil, including purchases FOB USA and USA ports, airports, and places.	0.08%
D = Transits within the U.K. and Europe with no final transit to Brazil and no insurance for final transit to Brazil, including purchases that are FOB U.K./Europe and U.K./Europe ports, airports, and places.	0.08%
E = Rate Middle East to Brazil (and/or vice-versa), ocean freight and airfreight	0.11%
F = South Africa to Brazil (and/or vice-versa), ocean freight and airfreight	0.11%

13. BUDGET ALLOCATION

13.1. In order to support the object service acquisition described in this Basic Project Plan, it may be used Actions 2000, 2048, or others received for this purpose, Expense Category



("Natureza de Despesa") 339039 (services), of the budget endowment intended to BACW's Logistics and Transportation activities.

Washington, D.C., July 13, 2020.

ALEXANDRE **MARCONDES** ALVES DE SOUZA Maj Esp Sup
Chief of Material Division

Reviewed By:

RODRIGO OTAVIO C. **SAMPAIO** Lt Col
Chief of Internal Control Division

Approved by:

ROBERTO **MARTIRE** PIRES Col
Head of CABW